

## **Information for Parents and Carers attending Stay and Play**

**Welcome back to Stay and Play! We have missed you and we are so glad that we can meet together in person again!**

In order to run our group safely and in line with Government Guidance we have put certain measures in place. Please read through these carefully and feel free to ask Sophie if you have any questions.

We do have a risk assessment, please ask Sophie if you would like to be emailed a copy.

### **Booking**

There is currently a limit of 15 parents/carers who can come to Stay and Play. This applies to meeting indoors and outdoors. It is vital that you book a place to come to Stay and Play. You can book a place for Stay and Play each week on the church website <https://hillfields.church> Look for the Stay and Play page. Bookings will open on Saturday morning at 9am for the following weeks' session. Bookings will close at 4pm on Wednesdays. If you try to book and find that there are no available spaces left, please text/WhatsApp Sophie (on 07584661413) and you can be added to that weeks' waiting list. If you book a space but then are unable to attend please let Sophie know so that your space can be offered to someone else.

Your booking information will be kept for 21 days, for the purpose of supporting NHS Test and Trace.

**Meeting indoors at Hillfields Church Coventry (Lower Ford Street, CV1 5QJ & outdoors at Spencer Park (Spencer Avenue, Coventry, CV5 6NP)**

We are currently planning to alternate meeting indoors one week and then outdoors the following week. This will be weather dependent. We will make the decision on Wednesday at 5pm if the outdoor park session needs to be moved indoors. This will always be communicated on the Stay and Play WhatsApp group. If you are booked for an outdoor sessions but would not want to come to an indoor session you will need to let Sophie know that you would like to cancel your booking, so your place can be offered to someone else.

### **Meeting indoors**

Social Distancing: We must maintain 1m social distancing between adults who do not live together and who are not in the same support bubble. The chairs will be put 1m apart. Please do not move the chairs closer to each other. Please remember to keep 1m apart when standing talking to other adults. It would be helpful if adults can limit their movement around the room and aim to stay mostly in one place. We understand that this will be largely dictated by the needs/age of your children though!

Good hand hygiene: It is important that everyone maintains good hand hygiene. Everyone should clean their hands regularly, including as you arrive, between activities and as you leave. There are hand sanitizing stations as you arrive in the building, and also in the upstairs hall. Alternatively, please feel free to bring your own hand sanitizer for your households' use.

Face coverings: When we are meeting indoors please wear a face covering, unless you are exempt. If you are exempt, please let Sophie know. When speaking directly to your child please feel free to remove your face covering, if this is needed to enable them to hear you/understand you more clearly, but then put your face covering back on.

Arriving: Please arrive between 10am and 10:15am. When you arrive at the main door downstairs you will be met by a welcomer, who will check that you have booked and remind you to use the hand sanitizer. Please follow the one-way system up the main stairs. At 10:15 the front door of the church will be locked, as the Link Café will not be open on Thursdays. If you arrive after 10:15 please use the doorbell. Alternatively, please phone Sophie.

Pushchairs: If you have a pushchair with you, please go through the main hall doors and park it in that hall in the designated area, leaving space so you are not directly next to someone else's pushchair. Then leave by the double doors into the corridor to go upstairs. If, for example, your child is sleeping in the pushchair, you may bring the pushchair upstairs in the lift. Please do not share the lift with anyone who is not in your household. Please do not go back down the same stairs. If/when you need to go back down please use the back stairs, which come off of the kitchen area.

Toilets and Baby Changing Facilities: There is only one toilet upstairs. We will ensure that it is regularly cleaned throughout the Stay and Play session. Please let a member of the Stay and Play team know if you have used the baby changing table so that it can be cleaned after each use.

Adult Refreshments: We hope to be able to serve hot and cold drinks to parents/carers on arrival. Currently we will be limiting that to one drink per adult, to limit movement around the room. Please let the kitchen team know what you would like when you arrive and remember not to congregate around the kitchen hatch.

Snack time: After the play session we will have snack time. Please bring a snack and a drink with you for your child/children to enjoy while at Stay and Play. If you forget we will be able to provide a small, pre-prepared sealed snack for them, but it will be much easier if each child has their own with them.

Story time: We are looking forward to being able to share Bible stories with you and your child. This is a very important part of our time together. Unlike before, we will have our story and singing downstairs for the time being. Please use the back stairs to make your way to the downstairs main hall. We will have a clearly marked circle ready. Please help your child/children to choose a place and encourage them to sit with you to listen and join in.

Singing: After our story time we will enjoy some music time together. The government guidance states that no more than 6 adults, including the group leader, should sing at any

one time along with the children. If you would like to sing along with your child please let Sophie know. We may need to set up a system that enables parents/carers to take it in turns on different weeks to sing along! Alternatively, you are very welcome to speak the words of the songs with your child. We will also be using our musical instruments. These will be placed in bags ready for your child to use. Please help your child to understand that they will not be able to swap with another household group. Alternatively, you may have some instruments at home that you would like to bring with you for your own child to use.

Leaving: The singing will be the last part of the session. We will say goodbye to each other and exit straight from the main hall through either of the fire doors, using the hand sanitizer as we leave. There will be no need to go back upstairs, so please bring all belongings downstairs when it is story time. There will be reminders as we go along, we know there's lots to remember!

### **Meeting outdoors**

When we meet at Spencer Park we will set up a place for the group on the grass near the children's playground. Please aim to arrive at 10am. We will have our story time at around 10:15am.

Feel free to bring a picnic blanket to make your own households' area.

We will start with our story time followed by singing (with instruments). We will have the same rules about singing as stated above, just 6 adults can sing along with the children!

We will possibly play a few games related to the story time and then have snack time. Please provide snacks and drinks for your own children. The children can then enjoy playing at the playground, exploring the park area or using the bike/scooter area.

It will still be necessary to social distance when we are meeting outside.

Please note that there are no public toilets at Spencer Park.

We trust that we will have a really good time together again, both indoors and outside at the park. We will keep you updated as rules and restrictions change, as the set up for Stay and Play will inevitably change too. Thank you for reading!